



Todd County Soil and Water Conservation District Board of Supervisors Agenda

The Todd SWCD Board of Supervisors will be holding a meeting of SWCD Board of Supervisors Thursday, April 11, 2024 beginning at 8:30 am in person at The Historic Courthouse at 215 1st Ave S, Long Prairie, MN

Agenda Item

Presenter

1. Routine Business

- | | |
|---|-------------|
| 1.1. Call to Order | Chairperson |
| 1.2. Pledge of Allegiance | Chairperson |
| 1.3. Call for Introductions | Chairperson |
| 1.4. Act on Approving the Agenda | Chairperson |
| 1.5. Act on Approving Minutes from March 14, 2024 Board Meeting | Secretary |
| 1.6. Act on Approving Program Summary Report—March 2024 | Treasurer |
| 1.7. Call for Conflict of Interest | Chairperson |

2. Reports

- | | Time: |
|--|----------------------|
| 2.1. Commissioners' Report | Neumann/Becker 5 min |
| 2.2. Director Update & Staff Visual Report | Ossefoort 5 min |
| 2.3. SWCD Manager Report. | Anton 5 min |
| 2.4. NRCS Report | Thoma 5 min |
| 2.5. 1W1P – Sauk | Williamson 2 min |
| 2.6. 1W1P – Red Eye | Wendel 2 min |
| 2.7. 1W1P – Long Prairie | Katterhagen 2 min |
| 2.8. 1W1P – Crow Wing | Wendel 2 min |
| 2.9. 1W1P – Mississippi-Brainerd | Buchholz 2 min |
| 2.10. BWSR Report | Mayers 10 min |

3. Decisions Needed for Projects

- | | |
|--|---------------|
| 3.1. FY23 Long Prairie WBIF cost share encumbering request from Neal Dreher, C#2024.04.11-3.1 in the amount of \$30,432 for an Access Control project located in the Long Prairie Watershed. Total cost-of project is \$40,576.25. | Votruba 3 min |
| 3.2. Zastrow request, C. 2024.04.11- 3.2 to encumber cost-share funds for a pit closure in the Long Prairie Watershed in the amount of \$23,653.12. Funding source to be determined following April 5 Long Prairie Steering Committee meeting. | Pratt 3 min |
| 3.3. Tentative: Cebulla request to encumber 75% cost-share funds from FY23 Soil Health | Ebnet 3 min |
| 3.4. Kniesl request, C# 2024.04.11- 3.4 to encumber cost-share for a roof over stacking slab/feedlot fix in the amount of \$211,086.31 from FY23 Red Eye WBIF. | Anton 3 min |
| 3.5. Cronquist request, C#2024.04.11-3.5 to encumber cost-share for a pit closure in the amount of \$22,200 from FY20 Partridge R. Phase 2 and FY23/24 Riparian Aid. Total project cost is \$29,600. | Anton 3 min |
| 3.6. Tentative: Approve Novak payment, C# 2024.03.14-3.5, in the amount of from FY23 LCCMR for a forest Stewardship plan in the Long Prairie Watershed. | Anton 3 min |
| 3.7. Tentative: Approve James payment C#2024.03.24-3.4, in the amount of from FY23 LCCMR for a forest stewardship plan in the Long Prairie Watershed. | Anton 3 min |
| 3.8. Tentative: FY23 LCCMR cost share encumbering request from Myron Kaminsky for a Woodland Stewardship Plan | Anton 3 min |

4. Decisions Needed for Operations

- 4.1. Approve 2024 Feedlot Meeting donation in the amount \$1,850
- 4.2. Approve Chair signing a letter of in-kind support with a value of \$25,000 for a second RCPP Irrigation partner grant to be applied for by East Ottertail SWCD Anton 3 min
- 4.3 Approve entering into an AIS Inspection Service Agreement with WaterGuards for the 2024 inspection season for \$115,000 for a minimum of 4450 inspection hours. Anton 3 min
- 4.4 Approve Board support for the development of the 3 year Soil Practitioner position as awarded by BWSR grant funding to be housed at the Long Prairie NRCS building, pending Liaison/ Personnel Committee approval. Anton 5 min

5. Discussion

- 5.1. Summary of Feedlot Meeting
- 5.2. Discussion of May's policy meeting and procedures
- 5.3. Update on Long Higgins Public Comment discussion

6. Information

- 6.1. Project Status Report
- 6.2. Buffer non-compliance letters (2) went out – in Manager's Report
- 6.3. SWCD Election filing period will open soon – AREA II & AREA IV up for Elections
- 6.4. Local Work Group Tour and Meeting – **June 12, 2024**
- 6.5. Area II Meeting –**June 12, 2024**
- 6.6. Next Soil and Water News article – Dale Katterhagen due **June 19, 2024**
- 6.7. Save the Date: MASWCD Annual Convention at DoubleTree Bloomington - **December 2 - 4, 2024**

The next scheduled meeting for the Todd SWCD Board of Supervisors will be Thursday, May 9, 2024 at 8:30 a.m. at the Historic Courthouse at 215 1st Ave S, Long Prairie, MN.



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

● MINNESOTA ● EST. 1855 ●

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

MINUTES FROM THE MARCH 14, 2024 REGULAR BOARD MEETING

Chairperson Buchholz called the Public Comment period to open at 8:25 a.m.

Landowners from Long Higgins Lake were present to discuss the funding that was allocated to them to lower the lake.

Bob Floreke spoke on the behalf of the landowners.

Long Higgins Lake is looking at lowering Long Higgins Lake into Sauk Lake. Currently the lake is 35 ft higher than Sauk Lake. They need a Local Government Unit (LGU) to be the fiscal agent for the grant. The concern is they can't start spending the grant, until engineer plan is approved. The piping is proposed to go through eight properties. The funding can pay for the engineering costs, but only when the plan is approved by the appropriate parties. If the engineering plan isn't approved, the funds can't pay for the expense.

The discussion ended with that the Todd SWCD will discuss with Todd County Commissioners.

Public Comment closed at 8:45 a.m.

Chairperson Buchholz called the Thursday, March 14, 2024 meeting to order at 8:45 a.m.

The meeting was held in person at the Historic Courthouse at 215 1st Ave, S, Long Prairie, MN 56347.

The Pledge of Allegiance was recited.

Call for Introductions.

Board members present in person were: Leland Buchholz, Wayne Wendel, Dale Katterhagen, Barb James and Tom Williamson.

Others present in person were: Deja Anton, District Manager, Adam Ossefoort, Division Director, Sarah Katterhagen, Program Coordinator, Tim Ebnet, Conservation Technician, Dylan Pratt, Conservation Technician, Josh Votruba, Conservation Technician, Kasen Christiansen, Conservation Technician, Luke Thoma, NRCS, Barb Becker, Todd County Commissioner, and Randy Neumann, Todd County Commissioner.

Buchholz asked if there were any additions or corrections to the agenda. Katterhagen made a motion, seconded by Wendel to accept the revised agenda for the regular March 14, 2024 meeting.

Revision:	3.3 – Ebert payment amount changed at the project cost was less than estimated.
Add:	3.9- Request to encumber FY21 Red Eye WBIF cost share funds for Arvidson
Add:	3.10-Request to increase FY23 Long Prairie WBIF cost share funds for James.
Add:	6.7-Grants and Project list for 2024

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.



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Williamson made a motion, seconded by James to approve minutes as disbursed from the January 11, 2024 board meeting. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve the minutes as disbursed from February 20, 2024 Joint Meeting with the Todd County Commissioners with the revision of changing Feedlot meeting location from Clarissa Ballroom to the Hub Supper Club.

Discussion: Commissioner Becker reported the change has been made in the minutes from the Joint meeting.

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Buchholz asked the board to review January's 2024 Treasurer's Report. Katterhagen made a motion, seconded by James to accept January's 2024 Treasurer's Report with receipts totaling \$27,445.83 and disbursements totaling \$133,915.82. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Buchholz asked the board to review February's 2024 Treasurer's Report. Katterhagen made a motion, seconded by James to accept February's 2024 Treasurer's Report with receipts totaling \$89,812.32 and disbursements totaling \$3,788.07. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Buchholz called for conflict of interest. James reported conflict of interest with item #3.10.

REPORTS:

Commissioner's Report: Commissioner Becker reported the solid waste project will be starting soon, and the County received bids for the rock wall project. Commissioner Becker also reported the new County Coordinator, Jackie Bauer has started. Also, reported discussions about the Feedlot Ordinance changes have settled down. Commissioner Neumann reported he has received many calls and e-mails from constituents regarding Dairy Ridge's expansion request. Commissioner Neumann also reported the estimates for the rock wall have been \$500,000 less than the estimated cost for the project.

Director Update: Ossefoort reported he is excited to have new County Coordinator. The paperwork for Clean Water Partnership loan for septic replacements have been sent off. Also working on a grant application for section corners and is hoping to submit the application soon. He reported Planning and Zoning is partnering with Health and Human Services on a Drinking Water Protection grant. Also, all grant reporting has been completed. The Planning Commission agenda has been lighter lately and the Board of Adjustment board is seeing a larger agenda. The township meeting will be held on April 4th, 2024.

SWCD Manager's Report: Anton apologized for the delay in submitting her District Manager Report. See handout from District Manager. The AIS Annual Meeting was held on January 22, 2024. The AIS RFP for Inspections was posted and one bid was received for AIS inspections from Waterguards. Currently, Waterguards' bid is higher than the planned budget. If bid stays at current amount, there would be no cost share funding for the lakes according to Anton.

Anton reported she has been receiving weekly and sometimes daily calls and e-mails from concerned individual regarding smells in Long Prairie. Henry Street was of concern, but the smell is not coming from there. Anton reported she spent a lot of time and work on Dairy Ridge's expansion requests with requests from Commissioners requesting information on Dairy Ridge's request. Anton also reported she spent time working



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on controls for the Dairy Ridge's request. Anton reported Ebnet, Pratt and herself spent time reviewing Dairy Ridge's manure management plan. Anton also reported she lined up the presenters for the feedlot meeting and worked on obtaining donations for the feedlot meeting. Anton also reported she entered data for the feedlot program report.

Anton also reported she met with the Commissioners on the Soil Health position. Anton reported within a week, she would know if the grant was awarded, and it's looking favorably. There is still a need of a Pheasants Forever position in Todd County.

She reported she also prepared materials for the Joint Meeting with the Commissioners. Anton reported she also met with staff regarding job description revisions for the Gallagher Comp study.

A grant application was submitted to fix the Hewitt Dam and the erosion concerns. It was CPL grant through the DNR. The DOT is planning a roundabout in that location. The DNR wrote the grant, and the SWCD submitted the grant application. The SWCD will be the fiscal agent and will provide technical assistances for a buffer planting if the grant is awarded. The rest of the money in the application is for the project.

Anton reported she has been in contact with Clifton Larson Allen regarding the SWCD Audit. Payments received after 60 days into the new year will have to be flag differently. There is a delay in the Audit due to the new Audit standard called GASB 96 Reporting. GASB 96 reporting is IT program (technology) Audit.

Anton passed around MCIT excellence certificate.

Anton also noted LeeAnn Buck from MASWCD called the office. Buck received a called from a landowner questioning if Wetlands rules are at a County level or State Level.

Anton reported Pratt has started 2024 feedlot inspections for feedlots, attended three trainings and is helping with organizing the feedlot meeting.

Anton reported Votruba is working on the County Riparian shoreland guide, making site visits, and will be sending out buffer non-compliance letters. Wendel asked how many non-compliance letters will be issued. Anton reported two non-compliance letters will be issued. The 2024 buffer aerial reviews will be in Northeastern Todd County.

Anton reported S. Katterhagen is working to get an online tree sale program, provided materials for the 2023 SWCD Audit, and provided information to MDA on the Nitrate clinic that was held in August 2023 from a recent request for more information so MDA can continue to get funding for Nitrate machines. Anton also reported 66% of trees have been sold and 2024 feedlot registrations have been sent out.

Anton reported Ebnet took two days to go through Dairy Ridge's MMP with Pratt. Ebnet also attended an Ag Waste Training, and Ebnet is working on erosion control projects.

D. Katterhagen asked for details on Hewitt Dam project. Anton reported the project consists of removing of the old dam, and to repair of the erosion concerns. The grant application also includes technical and construction



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funds. James asked who is responsible for keep the dam in place? Anton reported the DNR feels it is the DOT fault for the dam's damage.

Staff Report: Christiansen presented his visual report. For 2024 he has completed a lot of site visits with Votruba. Also completed the 2023 BWSR Wetland report which included over 100 decision between Votruba and Christiansen. Also completed the SWAG monitoring program in 2023. Christiansen also reported he is working with landowners to resolved their wetland violation; and end of 2023 he worked on the Westbrock and Kreemer conservation projects.

NRCS Report: Thoma reported first round of EQIP funding is going out. Hanson from NRCS also asked for more funding in our area and is hoping to get more. Working on CSP applications. The Ducks Unlimited grazing specialist started last week. Nationally NRCS looking at hiring 1600 people and if you know anyone that may be interested have them reach out to Thoma.

1W1P SRWD Report: Williamson was not able to attend the meeting. Anton and Commissioner Neumann attended the meeting. Items discussed at the meeting, will be on the agenda for action items.

1W1P Red Eye Report: Wendel attended the recent meeting. At the meeting they reviewed projects, the budget and the work plan. Anton reported, there is funding available for Todd SWCD and on the agenda, there is a project request for funding.

1W1P Long Prairie Report: Katterhagen and James both attended the meeting. Katterhagen reported State agencies provided updates, policy reviewed the budget and the work plan for the Long Prairie Watershed grant.

1W1P Crow Wing Report: Wendel attended a recent meeting. There was a lot of discussion about a lake within the Watershed that wants to be lowered.

1W1P Mississippi Brainerd Report: James attended the meeting. The members discussed how the funding should be spent. Anton reported the funding basically is split between the Counties. It would be up to the Counties how they want to spend the money.

BWSR Report: No report. Not in attendance.

DECISIONS:

Katterhagen made a motion, seconded by Williamson to approve encumbering FY23 Long Prairie LCCMR Pilot Tree Planting cost share encumbering request from Pearson, C#2024.03.14-3.1 in the amount of \$1,200 for a Forest Stewardship Plan located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen asked what does a Forester do to develop a Forest Stewardship Plan? Anton reported the Forester will walk the land to provide recommendations on what to do to make it a healthy forest, recommendations on how to keep things natural and how to create habitat for the wildlife. The Foresters also provide recommendations on when to harvest. The landowners will also inform the Foresters of their goals for the land.



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Ebnet left the meeting after his project presentation.

Wendel made a motion, seconded by Katterhagen to approve FY22 Riparian AID cost share encumbering request from Gabrelcik, C#2024.03.14-3.2 in the amount of \$139.74 for a shrub planting project located in the Sauk River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve FY23 Long Prairie LCCMR Pilot Tree Planting project cost share payment request from Ebert, C2023.11.09-2.1 in the amount of \$581.25 for a Forest Stewardship Plan located in the Long Prairie Watershed.

Discussion: The project came in under bid at \$775; instead of the original estimate of \$850. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Wendel made a motion, seconded by James to approve FY23 Long Prairie LCCMR Pilot Planting project cost share encumbering request from Connie and Jerald James, C#2024.03.14-3.4 in the amount of \$750 for a Forest Stewardship Plan located in the Long Prairie Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Wendel to approve FY23 Long Prairie LCCMR Pilot Tree Planting Project cost share encumbering request from Novak, C#2024.03.14-3.5 in the amount of \$750 for a Forest Stewardship Plan located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Wendel made a motion, seconded by James to approve FY23 Long Prairie LCCMR Pilot Tree Planting Project cost share encumbering request from Brad Perry, C#2024-03.14-3.6 in the amount of \$1,050 for a Forest Stewardship Plan located in the Long Prairie Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Wendel made a motion, seconded by Katterhagen to approve FY23 Long Prairie LCCMR Pilot Tree Planting cost share encumbering request from Kevin Perry, C#2024.03.14-3.7 in the amount of \$600 for a Forest Stewardship Plan located in the Long Prairie River Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

James made a motion, seconded by Wendel to approve FY23 Long Prairie WBIF cost share encumbering request from Mark Patnode, C#2024.03.14-3.8 in the amount of \$33,157.77 pending Long Prairie Steering Committee approval for a pit closure project located in the Long Prairie Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Wendel to approve FY21 Red Eye WBIF cost share encumbering request from Arvidson, C#2024.03.14-3.8 in the amount of \$18,388.05 for a pit closure project located in the Red Eye Watershed. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by Wendel to approve FY23 Long Prairie WBIF contract amendment request to increase cost share funds from James, C#2023.09.14-3.14 from \$50,000 to \$61,025 for a total cost share increase of \$11,025.

Discussion: This amendment request was approved by the Long Prairie Steering Committee request on March 1, 2024. Affirmative: Buchholz, Wendel, Katterhagen and Williamson. Abstained: James. Motion Carried.



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Katterhagen made a motion, seconded by James to approve 2024 AREA 11 Environmental sponsorship in the amount of \$150. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion seconded by James to approve resolution #20240314-4.2 to approve amendment of the Sauk River Watershed Collaborative FY2022-23 Workplan.

RESOLUTION TO APPROVE AMENDMENT OF THE SAUK RIVER WATERSHED COLLABORATIVE FY 2022-23 BIENNIAL WORKPLAN

WHEREAS, Todd SWCD adopted the Sauk River Comprehensive Watershed Management Plan (CWMP) for the area of the county identified within the Sauk River Watershed.

WHEREAS, the Sauk River CWMP called for the development and adoption of biennial work plans, to be completed by a Policy Committee established via the execution of a joint powers collaborative agreement amongst partnering entities implementing the Sauk River CWMP.

WHEREAS, Todd SWCD entered into a joint powers collaborative agreement with partnering entities to implement the Sauk River CWMP, and under this agreement a Policy Committee was established to, amongst other duties, review and recommend approval of any modifications or additions to the biennial work plans to collaborative partner's governing boards.

WHEREAS, Todd SWCD has received notice from said Policy Committee that: 1) The FY 2022-23 Workplan Amendment has been reviewed and 2) the Policy Committee recommends approval the same by each collaborative member's governing board.

NOW, THEREFORE, BE IT RESOLVED, Todd SWCD hereby approves the amendment and will begin implementation of the Sauk River Watershed Collaborative FY 2022-23 WBIF Workplan.

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by Katterhagen to approve resolution #20240314-4.3 to Adopt and Implement the Sauk River Watershed Collaborative FY2022-2023 Supplemental Watershed Based Implementation and Funds workplan.

RESOLUTION TO ADOPT AND IMPLEMENT THE SAUK RIVER Watershed Collaborative FY 2022-2023 Supplemental Watershed Based Implementation Funds (WBIF) Workplan

WHEREAS, Todd County adopted the Sauk River Comprehensive Watershed Management Plan (CWMP) for the area of the county identified within the Sauk River Watershed.



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WHEREAS, the Sauk River CWMP called for the development and adoption of biennial work plans, to be completed by a Policy Committee established via the execution of a joint powers collaborative agreement amongst partnering entities implementing the Sauk River CWMP.

WHEREAS, Todd County entered into a joint powers collaborative agreement with partnering entities to implement the Sauk River CWMP, and under this agreement a Policy Committee was established to, amongst other duties, review and recommend approval of any modifications or additions to the biennial work plans to collaborative partner's governing boards.

WHEREAS, Todd SWCD has received notice from said Policy Committee that: 1) The FY 2022-23 Supplemental WBIF Workplan has been reviewed and 2) the Policy Committee recommends approval of the same by each collaborative member's governing board.

NOW, THEREFORE, BE IT RESOLVED, Todd County hereby adopts and will begin implementation of the Sauk River Watershed Collaborative FY 2022-23 Supplemental WBIF Workplan.

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by Katterhagen to approve resolution #20240314-4.4 to adopt and implement the Sauk River Watershed Collaborative Conservation Reserve Program (CRP) Incentive Pilot Program Work Plan.

RESOLUTION TO ADOPT AND IMPLEMENT THE SAUK RIVER Watershed Collaborative Conservation Reserve Program (CRP) Incentives Pilot Program Workplan

WHEREAS, Todd SWCD adopted the Sauk River Comprehensive Watershed Management Plan (CWMP) for the area of the county identified within the Sauk River Watershed.

WHEREAS, the Sauk River CWMP called for the development and adoption of biennial work plans, to be completed by a Policy Committee established via the execution of a joint powers collaborative agreement amongst partnering entities implementing the Sauk River CWMP.

WHEREAS, Todd SWCD entered into a joint powers collaborative agreement with partnering entities to implement the Sauk River CWMP, and under this agreement a Policy Committee was established to, amongst other duties, review and recommend approval biennial work plans to collaborative partner's governing boards.

WHEREAS, Todd SWCD has received notice from said Policy Committee that: 1) CRP Incentives Pilot Program Workplan has been reviewed and 2) the Policy Committee recommends approval of the same by each collaborative member's governing board.

NOW, THEREFORE, BE IT RESOLVED, Todd SWCD hereby adopts and will begin implementation of the Sauk River Watershed Collaborative CRP Incentives Pilot Program Workplan.

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.



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Wendel made a motion, seconded by Katterhagen to approve resolution #2024.03.14-4.5 to approve John Reins for Technical Authority to sign off on USFWS partnered projects.

A RESOLUTION ASSIGNING TECHNICAL APPROVAL AUTHORITY TO UNITED STATES FISH AND WILDLIFE SERVICES (USFWS) EMPLOYEE, JOHN RIENS

WHEREAS, Todd SWCD does enter into partnering cost-share contracts with the United States Fish and Wildlife Services for wetland restoration projects;

WHEREAS, USFWS employee, John Riens, serves as the engineer/ technical designer for all Partners for Fish and Wildlife projects; and

WHEREAS, Todd SWCD technicians do not have technical expertise in federal design specs and engineering;

NOW, THEREFORE BE IT RESOLVED, that Todd County Soil and Water Board of Supervisors recognizes and approves John Riens as the technical authority certifier on landowner cost-share contracts and plans held in partnership with USFWS.

Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Katterhagen made a motion, seconded by James to approve the MOU for the Mississippi Brainerd 1W1P Implementation. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Commissioner Neumann left the meeting at 9:55 a.m.

Katterhagen made a motion, seconded by Wendel to approve Candidate #7 as the 2024 Land Stewardship of the Year recipient Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Williamson made a motion, seconded by James to approve Candidate #1 as the 2024 Conservationist of the Year recipient. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

Anton reviewed the 2023 Annual report. Wendel made a motion, seconded by James to approve the 2023 Annual Report for Publication. Affirmative: Buchholz, Wendel, Katterhagen, James and Williamson. Motion Carried.

DISCUSSION:

The upcoming Annual Feedlot meeting will be held on Thursday, March 21, 2024 at the Hub Supper Club.

The next AREA II Meeting will be on June 12, 2024, which currently is the same date as the Local Work Group tour. Board consensus to keep the date the same for the Local Work Group Tour. If the board has any resolution that they would like brought forth to AREA II, please present those ideas to District Manager Anton.



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The SWCD Supervisors received a copy of the PowerPoint presentation from the Supervisor Training that was held in Brainerd in February.

If the board has specific policies they would like to be reviewed at May's policy meeting, please inform District Manager, Anton.

INFORMATIONAL:

Project status report was included in the board folders.

The next Supervisor article is due June 19, 2024 and is assigned to Katterhagen.

Supervisors received a letter from Chuck Rau regarding MASWCD payments and also received a copy of Todd SWCD's payment history.

Local Work Group tour and meeting is scheduled for June 12, 2024.

The Board received a copy of the 2024 SWCD Plan of Action.

Anton would like a picture of the board following the meeting for the Annual Report.

The board received a copy of grants and project lists for 2024.

Chairperson Buchholz adjourned the meeting at 10:40 a.m.

Sarah Katterhagen, Minute Prepare

Date

Deja Anton, SWCD District Manager

Date

Dale Katterhagen, Secretary

Date

**TODD SOIL & WATER CONSERVATION DISTRICT
SWCD TREASURER'S MONTHLY REPORT
PROGRAM SUMMARY**

PROGRAM	CASH BALANCE 3/1/2024	RECEIPTS	DISBURSEMENTS	ADJUSTMENTS	CASH BALANCE 3/31/2024
District Savings Account	\$ 276,167.33			\$	276,167.33
Change Fund	\$ 20.00			\$	20.00
District Operations	\$ (12,361.73)		\$ 7,052.92		\$ (19,414.65)
MN State Grant	\$ -	\$ 700.00		\$	700.00
Tree Program	\$ 27,545.66	\$ 7,916.83	\$ 649.00		\$ 34,813.49
General/Misc. Revenue	\$ 3,718.10	\$ 700.00	\$ 1,360.00		\$ 3,058.10
**MPCA Feedlot Program - FY24	\$ 129,505.52		\$ 864.95		\$ 128,640.57
**NRBG Water Plan Levy	\$ 1,165.74		\$ 200.00		\$ 965.74
**NRBG Water Plan Funds - FY24	\$ 20,035.00				\$ 20,035.00
**NRBG Water Plan Funds - FY25	\$ 20,035.00				\$ 20,035.00
**NRBG Wetland Program Funds - FY24	\$ 29,544.00				\$ 29,544.00
**NRBG Wetland Program Funds - FY25	\$ 29,544.00				\$ 29,544.00
FY2022 State Cost Share Funds	\$ 8,069.63				\$ 8,069.63
FY2023 State Cost Share Funds	\$ 16,595.00				\$ 16,595.00
FY2024 Conservation Contracts	\$ 19,384.00				\$ 19,384.00
FY2025 Conservation Contracts	\$ 19,384.00				\$ 19,384.00
FY2024 Conservation Delivery	\$ 20,054.00				\$ 20,054.00
FY2025 Conservation Delivery	\$ 20,054.00				\$ 20,054.00
Ob Well Program	\$ (1,950.00)				\$ (1,950.00)
FY2023 Buffer Compliance	\$ 10,985.28				\$ 10,985.28
FY2024 Buffer Implementation	\$ 20,000.00				\$ 20,000.00
FY2022 CWL Local Capacity	\$ 5,591.40				\$ 5,591.40
FY2023 CWL Local Capacity Staffing/Operations	\$ 92,141.05				\$ 92,141.05
FY2023 CWL Local Capacity Cost Share	\$ 10,952.68				\$ 10,952.68
**Todd County Riparian AID Cost Share Program - 22	\$ 295.69				\$ 295.69
**Todd County Riparian AID Cost Share Program - 23	\$ 29,537.76				\$ 29,537.76
**Todd County Riparian AID Cost Share Program - 24	\$ 66,613.00				\$ 66,613.00
**Todd County Riparian AID Education -24	\$ 17,100.00				\$ 17,100.00
**Todd County AIS Program	\$ 70,188.59		\$ 22.00		\$ 70,166.59
**Todd County Allocation	\$ -				\$ -
*BWSR Partridge River Grant 2020-2022 C/S	\$ -				\$ -
*BWSR Partridge River Grant 2020-2022 Admin	\$ -				\$ -
*BWSR Partridge River Grant 2020-2022 Technical	\$ -				\$ -
MN Ag Water Program- Reimbursement	\$ -				\$ -
WCTSA Reg. Ntnt Managt. Program- Reimbursement	\$ -				\$ -
NRCS & WCTSA Collaboration Grant	\$ -				\$ -
**Feedlot Performance funds	\$ 4,200.00				\$ 4,200.00
*MPCA/319 Partridge River II Admin	\$ -				\$ -
*MPCA/319 Partridge River II PD	\$ -				\$ -
*MPCA/319 Partridge River II T/A	\$ -				\$ -
*MPCA/319 Partridge River II C/S	\$ (54,071.76)				\$ (54,071.76)
*BWSR Grow As you Know- Cover Crop Admin	\$ -				\$ -
*BWSR Grow As you Know- Cover Crop Consultant Services	\$ -				\$ -
*BWSR Grow As you Know- Cover Crop Project Development	\$ -				\$ -
*BWSR Grow As you Know- Cover Crop Technical Assistance	\$ -				\$ -
*BWSR Grow As you Know- Cover Crop Cost Share	\$ -				\$ -
Red Eye One Watershed, One Plan Reimbursement - Grant #1	\$ -				\$ -
Red Eye One Watershed, One Plan Reimbursement - Grant #2	\$ -				\$ -
Sauk River One Watershed, One Plan Technical Reimbursement	\$ (4,764.90)				\$ (4,764.90)
Sauk River One Watershed, One Plan CS Reimbursement	\$ (30,735.53)				\$ (30,735.53)
Long Prairie SWAG- Data Management	\$ -				\$ -
Long Prairie SWAG- Project Management	\$ -				\$ -
Long Prairie SWAG- Monitoring	\$ -				\$ -
Long Prairie SWAG- Equipment	\$ -				\$ -
Long Prairie SWAG- MISC.	\$ -				\$ -
Mississippi River One Watershed, One Reimbursement	\$ -				\$ -
FY2023 Long Prairie Watershed LCCMR Grant	\$ (15,906.37)		\$ 581.25		\$ (16,487.62)
FY2023 Red Eye Watershed LCCMR Grant	\$ -				\$ -
C23-3483 Long Prairie Collaborative WBIF 2023 Admin	\$ 81,360.91				\$ 81,360.91
C23-3483 Long Prairie Collaborative WBIF 2023 PD	\$ 122,054.27		\$ 2,700.00		\$ 119,354.27
C23-3483 Long Prairie Collaborative WBIF 2023 TA	\$ 63,608.80				\$ 63,608.80
C23-3483 Long Prairie Collaborative WBIF 2023 CS	\$ 9,119.80				\$ 9,119.80
MN Grant SWCD AID - 2024	\$ 162,943.45		\$ 327.75		\$ 162,615.70
BWSR MN Soil Health Cost Share Funds	\$ 1,204.94				\$ 1,204.94
TOTAL	\$ 1,288,928.31	\$ 9,316.83	\$ 13,757.87	\$ -	\$ 1,284,487.27

Prepared by: Sarah Katterhagen, Program Coordinator

Date

Reviewed by: Deja Anton, SWCD District Manager

Date

Barb James, District Treasurer

Date

*Grants SWCD Applied for

**Funds/Program/Program Match from Todd County



ACCOUNT ACTIVITY REPORT

Page Break Option: 1 1 - Page Break by FUND
2 - Page Break by DEPT

Print Service Dates: No

Sort:

1st: 2nd 3rd 4th 5th 6th
G D T N M W

F - G/L Object Within Fund Number
G - G/L Account Number
P - G/L Object Within Dept Number
D - Transaction Date
M - G/L Month & Year
N - Vendor/Payer Name
T - Type Of Transaction
W - Receipt/Warrant Number

Range Subtotals:

1 1 - No Subtotals
2 - Detail and Subtotals by OBJECT Range
3 - Subtotals only by OBJECT Range
4 - Account Totals and Subtotals by OBJECT Range
5 - Account Totals and Subtotals by PROGRAM Range

Report Basis:

1 Cash

Only This Basis?: No

Print YTD Totals:

No

Type of Report:

1 1 - DETAIL
2 - ABBREVIATED

Specific Dates:

From: 03/01/2024 Thru: 03/31/2024

Comment:

FUND Range From 79 Thru 79

DEPT Range From 603 Thru 603

SARAHK

4/3/24 3:03PM

Fund 79 - TODD SOIL & WATER AGENCY FU

**** Todd County ****

ACCOUNT ACTIVITY REPORT

From: 03/01/2024 Thru: 03/31/2024

Page 2

Report Basis: 1



Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
						NUMBER	DATE			Number	Cd		
			DEPT 603 - S&W (FEEDLOT-CO MATCH)										
			PROGRAM 000 - PROGRAM										
			79-603-000-0000-5301 - MN GRANTS (GENERAL/AGENCY PARTNERS)										
RE	RE		State of MN - DD		03/2024	141524	03/11/2024	222	700.00 -	77-23-WO99 Easement Delivery F			1
			79-603-000-0000-5301 - MN GRANTS (GENERAL/AGENCY					Total	700.00 -				
			79-603-000-0000-5530 - FEE - DEPT PRJ SALES										
RE	RE		Todd County Soil & Water		03/2024	141451	03/04/2024	222	107.38 -	50 Trees - Bruce Rhode			1
RE	RE		Todd County Soil & Water		03/2024	141451	03/04/2024	222	128.85 -	10 Potted - Dylan & Sara Fletc			1
RE	RE		Todd County Soil & Water		03/2024	141451	03/04/2024	222	50.00 -	25 Tress (Tax owed) - Lynae Ba			1
RE	RE		Todd County Soil & Water		03/2024	141472	03/05/2024	222	69.79 -	1 Kit - Jamie Christenson			1
RE	RE		Todd County Soil & Water		03/2024	141472	03/05/2024	222	53.69 -	25 Trees - Wayne Carlson			1
RE	RE		Todd County Soil & Water		03/2024	141472	03/05/2024	222	107.38 -	50 Trees - Gary Roering			1
RE	RE		Todd County Soil & Water		03/2024	141472	03/05/2024	222	3.69 -	Tax - Lynae Baker			1
RE	RE		Todd County Soil & Water		03/2024	141494	03/06/2024	222	107.38 -	50 Trees - Amanda Payne			1
RE	RE		Todd County Soil & Water		03/2024	141494	03/06/2024	222	53.69 -	25 Trees - Diane Rohde			1
RE	RE		Todd County Soil & Water		03/2024	141494	03/06/2024	222	69.80 -	1 Kit - Ricky Jones			1
RE	RE		Todd County Soil & Water		03/2024	141494	03/06/2024	222	268.44 -	125 Trees - Scott Maus			1
RE	RE		Todd County Soil & Water		03/2024	141494	03/06/2024	222	161.06 -	75 Trees - Matt Olander			1
RE	RE		Todd County Soil & Water		03/2024	141494	03/06/2024	222	107.38 -	50 Trees - Tom Lennes			1
RE	RE		Todd County Soil & Water		03/2024	141517	03/08/2024	222	53.69 -	25 Trees - Mark Thorsett			1
RE	RE		Todd County Soil & Water		03/2024	141517	03/08/2024	222	107.38 -	50 Trees - Ken Wchwinghammer			1
RE	RE		Todd County Soil & Water		03/2024	141517	03/08/2024	222	38.66 -	3 Potted - Rhonda Keniston			1
RE	RE		Todd County Soil & Water		03/2024	141531	03/11/2024	222	53.69 -	25 Trees - Jay Eckel			1
RE	RE		Todd County Soil & Water		03/2024	141550	03/12/2024	222	386.55 -	30 Potted - Todd Dirkes			1
RE	RE		Todd County Soil & Water		03/2024	141550	03/12/2024	222	268.44 -	125 Trees - Jason Bock			1
RE	RE		Todd County Soil & Water		03/2024	141550	03/12/2024	222	161.06 -	75 Trees - Thomas Egan			1
RE	RE		Todd County Soil & Water		03/2024	141550	03/12/2024	222	214.75 -	100 Trees - Luke Hatton			1
RE	RE		Todd County Soil & Water		03/2024	141550	03/12/2024	222	53.69 -	25 Trees - Snowy Pines			1
RE	RE		Todd County Soil & Water		03/2024	141550	03/12/2024	222	590.56 -	275 Trees - Josh's Auto Body			1
RE	RE		Todd County Soil & Water		03/2024	141629	03/19/2024	222	161.06 -	75 Trees - Ron Dalton			1

Tran	SC	Type	Vendor	G/L	Receipt/Warrant			AMOUNT	Description / Service Dates	Invoice	Accr	
				Mont	NUMBER	DATE	Seq			Number	Cd	Basis R1R2
79-603-000-0000-5530 - FEE - DEPT PRJ SALES												
RE	RE		Todd County Soil & Water	03/2024	141629	03/19/2024	222	348.97 -	5 Kits - Darrel Bacon			1
RE	RE		Todd County Soil & Water	03/2024	141629	03/19/2024	222	429.50 -	200 Trees - Scott Marcyes			1
RE	RE		Todd County Soil & Water	03/2024	141629	03/19/2024	222	107.38 -	50 Trees - Colby Deters			1
RE	RE		Todd County Soil & Water	03/2024	141629	03/19/2024	222	123.48 -	25 Trees, 1 Kit - Tracy Sellno			1
RE	RE		Todd County Soil & Water	03/2024	141629	03/19/2024	222	268.44 -	125 Trees - Stephanie Robak			1
RE	RE		Todd County Soil & Water	03/2024	141629	03/19/2024	222	53.69 -	25 Trees - Tom Mikkelson			1
RE	RE		Todd County Soil & Water	03/2024	141629	03/19/2024	222	536.88 -	250 Trees - Cider Time Orchard			1
RE	RE		Todd County Soil & Water	03/2024	141629	03/19/2024	222	107.38 -	50 Trees - Dave Berscheit			1
RE	RE		Todd County Soil & Water	03/2024	141698	03/22/2024	222	107.38 -	50 Trees - Nicholas Varner			1
RE	RE		Todd County Soil & Water	03/2024	141698	03/22/2024	222	161.06 -	75 Trees - Teri Bense			1
RE	RE		Todd County Soil & Water	03/2024	141698	03/22/2024	222	268.44 -	125 Trees - Heidi Johnson			1
RE	RE		Todd County Soil & Water	03/2024	141698	03/22/2024	222	184.69 -	50 Trees, 6 Potted - Barbara S			1
RE	RE		Todd County Soil & Water	03/2024	141698	03/22/2024	222	69.79 -	1 Kit - Kevin Grondahl			1
RE	RE		Todd County Soil & Water	03/2024	141720	03/27/2024	222	1,449.56 -	675 Trees - Lester Sand			1
RE	RE		Todd County Soil & Water	03/2024	141720	03/27/2024	222	268.44 -	125 Trees - Matthew Harakel			1
RE	RE		Todd County Soil & Water	03/2024	141720	03/27/2024	222	53.69 -	25 Trees - Jonathon Newkirk			1
79-603-000-0000-5530 - FEE - DEPT PRJ SALES							Total	7,916.83 -				
79-603-000-0000-5801 - MISCELLANEOUS REVENUE												
RE	RE		Todd County Soil & Water	03/2024	141517	03/08/2024	222	100.00 -	Annual Feedlot Mtg - LP Oil			1
RE	RE		Todd County Soil & Water	03/2024	141629	03/19/2024	222	400.00 -	Annual Feedlot Mtg - Compeer F			1
RE	RE		Todd County Soil & Water	03/2024	141698	03/22/2024	222	200.00 -	2024 Irrigation - Prepay - Bla			1
79-603-000-0000-5801 - MISCELLANEOUS REVENUE							Total	700.00 -				
79-603-000-0000-6103 - PER DIEM												
DI	DI		9074-BUCHHOLZ/LELAND	03/2024	903999	03/18/2024	333	125.00	SWCD Board Meeting	3-14-2024		1
DI	DI		17255-JAMES/BARBARA	03/2024	904001	03/18/2024	333	125.00	LP 1 W1P Policy Meeting	1/18/24		1
DI	DI		17255-JAMES/BARBARA	03/2024	904001	03/18/2024	333	125.00	SWCD Supervisor Orientation	2/13/24		1
DI	DI		17255-JAMES/BARBARA	03/2024	904001	03/18/2024	333	125.00	Joint Meeting w/Commissioners	2/20/24		1
DI	DI		17255-JAMES/BARBARA	03/2024	904001	03/18/2024	333	125.00	Mississippi 1 W1PPolicyMeeting	2/26/24		1
DI	DI		17255-JAMES/BARBARA	03/2024	904001	03/18/2024	333	125.00	SWCD Board Meeting	3/14/24		1
DI	DI		5981-KATTERHAGEN/DALE	03/2024	904002	03/18/2024	333	125.00	SWCD Board Meeting	3/14/24		1

Tran	SC	Type	Vendor	G/L	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr		
				Mont	NUMBER	DATE			Number	Cd	Basis	R1R2
79-603-000-0000-6103 - PER DIEM												
DI	DI		5981-KATTERHAGEN/DALE	03/2024	904002	03/18/2024	333	125.00	LP 1W1P Policy Meeting	1/18/24		1
DI	DI		5981-KATTERHAGEN/DALE	03/2024	904002	03/18/2024	333	125.00	SWCD Supervisor Orientation	2/13/24		1
DI	DI		5981-KATTERHAGEN/DALE	03/2024	904002	03/18/2024	333	125.00	Joint Meeting w/Commissioners	2/20/24		1
DI	DI		5981-KATTERHAGEN/DALE	03/2024	904002	03/18/2024	333	125.00	Planning Commission Training	2/27/24		1
DI	DI		5981-KATTERHAGEN/DALE	03/2024	904002	03/18/2024	333	125.00	AREA II Meeting	3/6/24		1
DI	DI		23002-WENDEL/WAYNE	03/2024	242441	03/18/2024	333	125.00	SWCD Supervisor Orientation	2/13/24		1
DI	DI		23002-WENDEL/WAYNE	03/2024	242441	03/18/2024	333	125.00	Joint Meeting w/Commissioners	2/20/24		1
DI	DI		23002-WENDEL/WAYNE	03/2024	242441	03/18/2024	333	125.00	AREA II Meeting	3/6/24		1
DI	DI		23002-WENDEL/WAYNE	03/2024	242441	03/18/2024	333	125.00	Red Eye 1 W1P Policy Meeting	3/11/24		1
DI	DI		23002-WENDEL/WAYNE	03/2024	242441	03/18/2024	333	125.00	SWCD Board Meeting	3/14/24		1
DI	DI		9450-WILLIAMSON/THOMAS	03/2024	904010	03/18/2024	333	125.00	Joint Meeting w/Commissioners	2/20/24		1
DI	DI		9450-WILLIAMSON/THOMAS	03/2024	904010	03/18/2024	333	125.00	SWCD Board Meeting	3/14/24		1
79-603-000-0000-6103 - PER DIEM							Total	2,375.00				
79-603-000-0000-6263 - PROFESSIONAL SERVICES												
DI	DI		5605-CLIFTON LARSONALLEN, LLP	03/2024	903982	03/11/2024	333	4,200.00	ProfessionalServices-Audit2023	L241093983		1
79-603-000-0000-6263 - PROFESSIONAL SERVICES							Total	4,200.00				
79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE)												
DI	DI		9074-BUCHHOLZ/LELAND	03/2024	903999	03/18/2024	333	13.40	Mileage	3-14-2024		1
DI	DI		17255-JAMES/BARBARA	03/2024	904001	03/18/2024	333	50.92	Mileage	1/18/24		1
DI	DI		17255-JAMES/BARBARA	03/2024	904001	03/18/2024	333	50.92	Mileage	2/13/24		1
DI	DI		17255-JAMES/BARBARA	03/2024	904001	03/18/2024	333	25.46	Mileage	2/20/24		1
DI	DI		17255-JAMES/BARBARA	03/2024	904001	03/18/2024	333	25.46	Mileage	3/14/24		1
DI	DI		5981-KATTERHAGEN/DALE	03/2024	904002	03/18/2024	333	18.76	Mileage	3/6/24		1
DI	DI		5981-KATTERHAGEN/DALE	03/2024	904002	03/18/2024	333	18.76	Mileage	3/14/24		1
DI	DI		5981-KATTERHAGEN/DALE	03/2024	904002	03/18/2024	333	18.76	Mileage	1/18/24		1
DI	DI		5981-KATTERHAGEN/DALE	03/2024	904002	03/18/2024	333	57.62	Mileage	2/13/24		1
DI	DI		5981-KATTERHAGEN/DALE	03/2024	904002	03/18/2024	333	18.76	Mileage	2/13/24		1
DI	DI		5981-KATTERHAGEN/DALE	03/2024	904002	03/18/2024	333	18.76	Mileage	2/20/24		1
DI	DI		5981-KATTERHAGEN/DALE	03/2024	904002	03/18/2024	333	18.76	Mileage	2/27/24		1
DI	DI		23002-WENDEL/WAYNE	03/2024	242441	03/18/2024	333	67.00	Mileage	2/13/24		1



Tran	SC	Type	Vendor	G/L	Mont	Receipt/Warrant	Seq	AMOUNT	Description / Service Dates	Invoice	Accr	Basis	R1R2
						NUMBER	DATE			Number	Cd		
			79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE)										
DI	DI	23002-WENDEL/WAYNE		03/2024		242441	03/18/2024	333	25.46	Mileage		2/20/24	1
DI	DI	23002-WENDEL/WAYNE		03/2024		242441	03/18/2024	333	69.68	Mileage		3/6/24	1
DI	DI	23002-WENDEL/WAYNE		03/2024		242441	03/18/2024	333	25.46	Mileage		3/11/24	1
DI	DI	23002-WENDEL/WAYNE		03/2024		242441	03/18/2024	333	25.46	Mileage		3/14/24	1
DI	DI	9450-WILLIAMSON/THOMAS		03/2024		904010	03/18/2024	333	18.76	Mileage		2/20/24	1
DI	DI	9450-WILLIAMSON/THOMAS		03/2024		904010	03/18/2024	333	18.76	Mileage		3/14/24	1
			79-603-000-0000-6331 - TRAVEL AND EXPENSE (MILEAGE) Total										
			79-603-000-0000-6337 - LODGING & MEALS										
DI	DI	9594-US BANK		03/2024		939	03/20/2024	333	109.00	ReimbursementDoubleTree			1
			79-603-000-0000-6337 - LODGING & MEALS Total										
			79-603-000-0000-6356 - OTHER MISCELLANEOUS CHARGES										
DI	DI	3245-KEYL KXDL HOTROD RADIO		03/2024		242425	03/18/2024	333	1,360.00	Radio Ads-AnnualFeedlotMeeting		876393	1
			79-603-000-0000-6356 - OTHER MISCELLANEOUS CHARGES Total										
			79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS										
DI	DI	16316-TRAVERSE SOIL & WATER CONSERVATION		03/2024		242440	03/18/2024	333	235.00	4' Regular Tubes - 100		06-4678	1
DI	DI	16316-TRAVERSE SOIL & WATER CONSERVATION		03/2024		242440	03/18/2024	333	414.00	4' Vented Tubes - 150		06-4678	1
			79-603-000-0000-6365 - EXPENSES - DEPT. PROJECTS Total										
			PROGRAM 000 - PROGRAM Total										
			254.91 -										
			PROGRAM 517 - FY2023 LCCMR PILOT TREE PLANTING PROJECT										
			79-603-517-0000-6849 - TECH ASST EXP-FY23 LCCMR PILOT TREE-L										
DI	DI	16342-EBERT/HARLAN		03/2024		242421	03/18/2024	333	581.25	Forest Stewardship Plan			1
			79-603-517-0000-6849 - TECH ASST EXP-FY23 LCCMR PILOT Total										
			581.25										
			PROGRAM 517 - FY2023 LCCMR PILOT TREE PLANTING PROJECT Total										
			581.25										
			PROGRAM 518 - C23-3483 LP COLLABORATIVE FY23 WBIF										
			79-603-518-0000-6810 - PRJ DEV EXP-C23-3483 LP COLLABORATIVI										
DI	DI	16276-KANATI LAND MANAGEMENT		03/2024		242424	03/18/2024	333	2,700.00	Outreach Plan Development		1549	1
			79-603-518-0000-6810 - PRJ DEV EXP-C23-3483 LP Total										
			2,700.00										
			PROGRAM 518 - C23-3483 LP COLLABORATIVE FY23 WBIF Total										
			2,700.00										

SARAHK

4/3/24 3:03PM

Fund 79 - TODD SOIL & WATER AGENCY FU

**** Todd County ****

ACCOUNT ACTIVITY REPORT

From: 03/01/2024 Thru: 03/31/2024

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Report Basis: 1



SC	Tran Type	Vendor	G/L Mont	Receipt/Warrant NUMBER DATE	Seq	AMOUNT	Description / Service Dates	Invoice Number	Accr Cd	Basis	R1R2
		PROGRAM 519 - SWCD AID									
		79-603-519-0000-6839 - PROMOTIONAL EXPENSE-SWCD AID									
DI	DI	6116-FARM & HOME PUBLISHERS LTD	03/2024	57849 03/22/2024	333	327.75	Printed Ad for Advertisement	28376			1
		79-603-519-0000-6839 - PROMOTIONAL EXPENSE-SWCD AID			Total	327.75					
		PROGRAM 519 - SWCD AID		Total		327.75					
		PROGRAM 551 - FEEDLOT									
		79-603-551-0000-6845 - PROGRAM EXPENSE (FEEDLOT)									
DI	DI	8965-ECM PUBLISHERS INC	03/2024	242381 03/11/2024	333	388.53	TC Feedlot Meeting 3/21/2024	988769			1
DI	DI	9558-REGENTS OF THE UNIV OF MN	03/2024	242435 03/18/2024	333	476.42	Feedlot Meeting Speaker	0300033793			1
		79-603-551-0000-6845 - PROGRAM EXPENSE (FEEDLOT)			Total	864.95					
		PROGRAM 551 - FEEDLOT		Total		864.95					
		PROGRAM 563 - LOCAL WATER MNG GRANT									
		79-603-563-0000-6845 - PROGRAM EXPENSE (LOCAL WTR MNG)									
DI	DI	10240-TODD COUNTY AG SOCIETY	03/2024	242402 03/11/2024	333	50.00	TC Fair Booth Registration				1
DI	DI	11431-DOUGLAS SWCD	03/2024	242420 03/18/2024	333	150.00	2024 AREA Envirothon Support	Envirothon			1
		79-603-563-0000-6845 - PROGRAM EXPENSE (LOCAL WTR MNG)			Total	200.00					
		PROGRAM 563 - LOCAL WATER MNG GRANT		Total		200.00					
		PROGRAM 586 - AIS PROGRAM									
		79-603-586-0000-6845 - PROGRAM/PROJECT EXP-AIS PROGRAM									
DI	DI	12016-LONG PRAIRIE LEADER	03/2024	57857 03/22/2024	333	22.00	Legal Pub: Corrected Billing	14628			1
		79-603-586-0000-6845 - PROGRAM/PROJECT EXP-AIS PROGRAM			Total	22.00					
		PROGRAM 586 - AIS PROGRAM		Total		22.00					
		DEPT 603 - S&W (FEEDLOT-CO MATCH)		Total		4,441.04					
		Fund 79 - TODD SOIL & WATER AGENCY FUND		Total		4,441.04					
		95 Transactions	15 Accounts	Final Total		4,441.04					



Looking east from County 11.



Looking north down County 11 from the northern driveway



Looking south



Looking east from County 11 into northern driveway



Looking northwest towards County 11



Looking south at proposed business expansion



Looking north down County 11 from southern driveway.



Looking south down County 11



Looking northeast from County 11



Looking east from the lake frontage



Looking west from proposed building site.



Looking north down County 11



Looking south



Looking west at the proposed northern property line.



Looking west down the proposed southern line.

Dreher Livestock Crossing

Location Information

Parcel Number	19-0033700
Township Name	Moran
TWP, Range, Section	132-33-34
Major Watershed	Long Prairie
Minor Watershed	14037 Long Prairie R.
Latitude & Longitude	Lat 46.205004, Lon -94.816833

Project Information

Project Type	Engineered
Practice Types	Livestock Stream Crossing/Fence
Project Codes	578/382
Field Technicians	Josh Votruba
Engineering Assistance	WCTSA

Resource Concern and Project Purpose Description

Uncontrolled cattle access to a stream on property has resulted in large amounts of sediment flowing downstream and plugging a culvert under County Road 79 in Moran Township. The issue with the plugged culvert was brought to the SWCD's attention by Todd County Public Works, who is tasked with cleaning out the culvert when plugged. The combination of the fence exclusion and livestock crossing will result in less erosion occurring within the stream and its banks. As a result, less sediment will flow downstream into the Long Prairie River. The project will also reduce the amount of E. coli bacteria entering the stream by limiting cattle access to the stream and nearby wetlands.

Funding Information

High Bid	Low Bid	Cost Share
\$45,930.50	\$40,576.25	75%
J & J Dirt Works	Josh Nanik & Pro Fence	\$30,432.19

Funding Sources	Long Prairie WBIF	\$30,432.19
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Reductions

		MPCA Watershed Pollutant Load Reduction Calculator & Minnfarm for Fecal Coliform
Nitrogen	57.25 lbs/yr	
Fecal Coliform	4.8E+14 cfu	
Sediment/TSS	114.5 tons/yr	
Phosphorus	7.063 lbs/yr	



Downstream side of a private culvert discharging surface water into road ditch. Notice all the sediment deposition on bottom right of picture. This is the location where the stream leaves property and discharges into a culvert on County Road 79.



View of stream looking eastward towards County Road 79. Notice the erosion in the stream and its banks. Due to the shade and compaction from the cattle, the area directly adjacent to the stream is mostly bare soil.



Project Overview

- ▶ 3150 linear feet of Exclusion Fence will be installed to limit cattle access to stream and wetlands. Gates will be installed to still allow for flash grazing.
- ▶ A 500 linear foot earthen diversion will be installed just south of feedlot/barn to divert feedlot runoff away from stream to existing grass meadow field on east side of property.
- ▶ 20-foot-wide cattle crossing with a rock rip rap spillway and 24-inch dual wall pipe 40 feet in length will be installed to allow for a stable cattle crossing across the stream, while still allowing for continued flow within the stream.
- ▶ Approximately 20,000 square feet seed and mulch area along stream downstream of crossing.



Proposed Stream Crossing Location Above

Zastrow Farms Pit Closure submitted by Dylan Pratt

Location Information		Project Information	
Parcel Number	18-0027100	Project Type	Engineered
Township Name	Long Prairie	Practice Types	Waste Facility Closure
TWP, Range, Section	129, 33, 22	Project Codes	360
Major Watershed	Long Prairie	Field Technicians	Dylan Pratt
Minor Watershed	14056-Turtle Cr	Engineering Assistance	N/A

Resource Concern and Project Purpose Description

Closing of an earthen liquid manure storage area that is within 100' of a flowline that has connectivity to Turtle Creek.

Funding Information

High Bid	Low Bid	Cost Share
\$36,419.28	\$31,537.50	75%
Statema Backhoe Service LLC.	Shaw Excavating	\$23,653.12
All Possible Funding Sources	Long Prairie WBIF / Riparian FY23/FY24 & FY23 State Aid	\$23,653.12

Source is pending decision by Long Prairie Steering Committee.

Reductions

E. Coli	2.81E+15 CFU
Nitrogen	11 mg/L
Phosphorus	7 mg/L

Reduction Notes

E. Coli Reduction scoresheet used.



Zastrow Farms Pit Closure, submitted by Dylan Pratt, 2024.04.04



Zastrow Farms Pit Closure, submitted by Dylan Pratt, 2024.04.04



Zastrow Farms Pit Closure, submitted by Dylan Pratt, 2024.04.04

Kneisl Feedlot Fix/Roof Over Structure

Location Information

Parcel Number 23-0008600
Township Name Stowe Prairie

TWP, Range, Section 133,35,10

Major Watershed Red Eye
Minor Watershed 13003 Wing R.

Project Information

Project Type Engineered
Practice Types Roof Over & Waste Storage Facility
Project Codes 367,313,362,561, 620,etc.
Field Technicians Anton/ Ebnet
Engineering Assistance Pesta

Resource Concern and Project Purpose Description

Larger feedlot on slope with drainage to wetlands and ditch to the Wing River. This will place the feedlot under roof instead of an open lot. Manure storage will be added via a roofed stacking slab. Other components include 561 Heavy Use Area Protection; 620 Underground Outlet, Livestock Pipeline, Critical Area Planting, Access Road to armor up preventing erosion, and the earthwork needed to get the project foundation in order. Some of this project did receive EQIP funding, so the SWCD will piggyback on components covered under EQIP when less than 75% of the component is funded.

Funding Information

**Overall Project
Component Costs
without 75%
funding through
EQIP**

\$349,529.75

Enter L Bid.

Cost Share

60%

\$211,086.31

Final Invoice (s)

Enter final Cost.

Cost Share Payment Amount

Enter final
Payment.

Funding Source

FY 23 Red Eye WBIF

\$211,086.31

Aerials



Picture on left shows cattle lots in summer. Picture on left shows a spring aerial and proximity to the wetland, ditch, and river.



Cronquist Ag Waste Impoundment

Location Information

Parcel Number	23-0030800
Township Name	Stowe Prairie
TWP, Range, Section	133,35,36
Major Watershed	Crow Wing
Minor Watershed	12050 Little Partridge Cr

Project Information

Project Type	Engineered
Practice Types	Ag Waste Imp.
Project Codes	360.
Field Technicians	Anton/ Pratt
Engineering Assistance	Pratt

Resource Concern and Project Purpose Description

Large outdated Ag Waste structure sandwiched between the Little Partridge River and a tributary stream. To the east, the pit is about 100 feet from the river on its downgradient side. The Little Partridge River is contaminated for the bacteria, E. coli

Funding Information

Bid		Cost Share	
\$29,600	Tony Zetah	75%	\$22,200

Final Invoice (s)	Enter final Cost.	Cost Share Payment Amount	Enter final Payment.
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Funding Sources	FY	\$211,086.31
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Reductions

Nitrogen	6 lbs.	# or NA.
Fecal Coliform	4.72E+15 cfu	# or NA.
Phosphorus	7 mg/ml	# or NA.



LP Forest Management Plan- Nicholas Novak- Tall Oaks

Location Information

Parcel Number 08-00163;-00217
Township Name Fawn Lake
TWP, Range, Section 132, 32, 15 & 16
Major Watershed Long Prairie
Minor Watershed 14028 Fish Trap Creek

Project Information

Project Type Ecological
Practice Types FSP
Project Codes 106
Field Technicians Anton
Engineering Assistance Erik Eggen

Resource Concern and Project Purpose Description

This is an 88 acre parcel along Fish Trap Creek where were located the native Pine forests in the early to mid 1800's. This is in a Priority Area for the Long Prairie River Watershed Land Stewardship Plan.

The primary objectives accomplished for this project is to protect Fish Trap creek, sequester carbon, stabilize and maintain healthy soil structure and additional vertical water storage.

Funding Information

High Bid	Low Bid	Cost Share
NA	\$1000	75% \$750

Final Invoice (s)	NA	Cost Share Payment Amount	NA
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Funding Source	FY23 Forestry LCCMR	\$750
	FY & Grant Name.	FY & Grant Name.



LP Forest Management Plan- Connie & Jerald James

Location Information

Parcel Number 19-0016900
Township Name Moran
TWP, Range, Section 132, 33, 16
Major Watershed Long Prairie
Minor Watershed 14035 Unknown

Project Information

Project Type Ecological
Practice Types FSP
Project Codes 106
Field Technicians Anton
Engineering Assistance Erik Eggen

Resource Concern and Project Purpose Description

This is a beautiful 164 acre parcel of mostly wooded land sandwiched between the Moran Creek and the Long Prairie River. This is in a Priority 1 area for the Land Stewardship Plan for the Long Prairie Watershed.

The primary objectives accomplished for this project is to protect riparian wetland and creek corridors, sequester carbon, stabilize and maintain a healthy storage structure and added vertical water storage.

Funding Information

High Bid
NA

Low Bid
\$1000

Cost Share
75% \$750

Final Invoice (s)
Funding Source

NA
FY23 LCCMR
FY & Grant Name.

Cost Share Payment Amount NA
750
FY & Grant Name.

Add notes if needed.



Kaminsky

Encumbering Woodland Stewardship Plan

Location Information

Parcel Number 05-0016002
 Township Name Burleene
 TWP, Range, Section 130, 35, 23
 Major Watershed Long Prairie
 Minor Watershed 14041

Project Information

Project Type Ecological
 Practice Types Forest Stewardship
 Project Codes 106
 Field Technicians Deja Anton
 Engineering Assistance Stanley Musielewicz

Resource Concern and Project Purpose Description

Enter Resource Concern & Project Purpose.

Funding Information

High Bid
 NA

Low Bid
 \$1,200

Cost Share
 75%

\$900

Final Invoice (s)
Funding Source

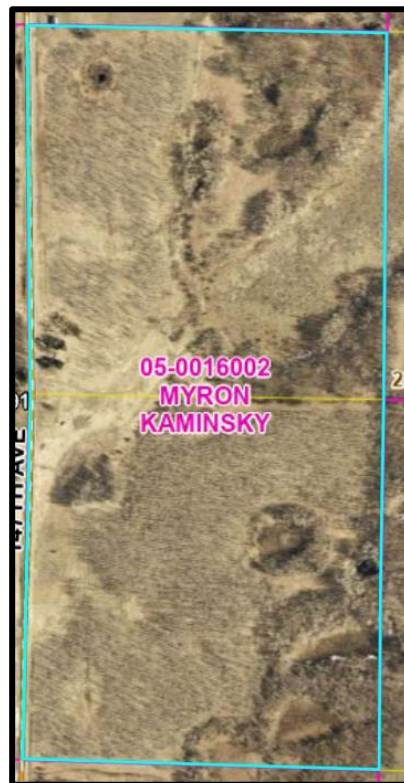
Enter final Cost.

Cost Share Payment Amount

Enter final Payment.

FY23 Long Prairie LCCMR

Enter \$\$ Amount





2024 Feedlot Meeting Cash Donations Received as of 3/31/2024

Todd County MN Soybean and Corn Growers	\$500
Magnifi	\$500
Compeer Financial	\$400
American Heritage Bank	\$250
MN National Bank	\$100
Long Prairie Oil	<u>\$100</u>

As of 3/31/2024

\$1,850

Todd SWCD
 215 1st Ave. S Suite 104
 Long Prairie, MN 56347

April 11, 2024

Project Lead:
 Minnesota Department of Agriculture
 Jeppe Kjaersgaard
 625 Robert St N
 St Paul, MN 55155

RE: RCPP *Expanding Innovative Irrigation Practices to Protect Groundwater*.

Dear Project Leader:

I am writing to document Todd Soil and Water Conservation District (SWCD) support of the Minnesota Department of Agriculture's proposal to the Natural Resources Conservation Service's Regional Conservation Partnership Program (RCPP), titled "*Expanding Innovative Irrigation Practices to Protect Groundwater*". Todd SWCD is familiar with the proposal, understands general expectations, and supports the efforts to address the natural resource concerns identified in therein.

If selected for funding, Todd SWCD will provide outreach, enhancement and implementation assistance as a partner contribution equal to the total amount of \$ 25,000 over 5 years to this project. Our expected contributions include:

Partner Name	Cash vs. In-Kind	Amount (\$)	Contribution Category (Drop Down)	Description
Todd SWCD	In-Kind	\$7,500	TA: Implementation TA per APF	On-site landowner assistance, application assistance, and permitting reviews, including irrigation scheduling programming.
Todd SWCD	In-Kind	\$17,500	TA: Enhancement Expenditures per APF	Monitoring of observation wells and local rain gauges; media outreach via radio, social platforms, brochures, slideshows, and landowner educational meetings; assistance seeking resources such as Ag BMP loans, Ag Water Quality certification, and cost-share assistance; and any administrative duties thereof.

Todd County has a strong agricultural based economy. The ability to educate, assist, and encourage producers to adopt more efficient management of groundwater resources is a priority of Todd County Soil and Water

Conservation District and has become more elevated in recent years due to some drawdowns of aquifers impacting landowners.

The Minnesota Department of Agriculture has been instrumental in the work accomplished by Todd SWCD in providing AgBMP dollars to landowners interested in reducing water usage through efficient upgrade of irrigation systems. The Department of Ag's Minnesota Ag Water Quality Programming assesses Ag practices for wise use of soil and water resources. Landowners receive alternative practice suggestions that conserve energy, reduces volume withdrawals, irrigation frequency and duration.

Todd SWCD highly supports this proposal and celebrate the success of the previous RCPP grant used to expand efficient irrigation technologies throughout central Minnesota.

Sincerely,

Lee Buchholz

Chair

Authorized Signatory for Todd Soil and Water Conservation District